

Georgia State Board of Funeral Service Minutes
June 17, 2008

A meeting of The Georgia State Board of Funeral Service was held on June 17, 2008 at 237 Coliseum Drive, Macon, Georgia. David Roach, Chairman, called the meeting to order at 10:00 a.m.

A quorum was established with members present being: David Roach, Chairman; Linda Ware; Lauren McDonald; Thelon Hamby; Terry Daviston and Nancy Kennedy.

Others present were as follows: Steve Lindsey, Executive Director; Reagan Dean, Assistant Attorney General; JoAnn Lyde, Application Specialist; Laurie Elander, Board Secretary.

Approval of Minutes:

Mr. Hamby moved, Mr. Daviston seconded, and the Board approved the minutes of the May 13, 2008 meeting.

Executive Session:

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Ms. Kennedy seconded the motion. The motion was carried by Mr. Hamby, Mr. Roach, Ms. Ware, Mr. McDonald, Ms. Kennedy and Mr. Daviston. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Mr. Hamby moved, Mr. McDonald seconded, and the Board made the decision to approve the application submitted by BFH pending acceptance of consent order.

FEST000216: Mr. Hamby moved, Mr. McDonald seconded, and the Board made the decision to approve David Marks Stern as Funeral Director in Full & Continuous Charge of Kimbrell-Stern Inc. located in Albany.

FEST000978: Mr. Hamby moved, Mr. McDonald seconded, and the Board made the decision to approve Phyllis Marie Bleckley as Funeral Director in Full & Continuous Charge of Smith funeral Home, LLC located in Richland.

Owner of Gregory B. Levett & Sons Funeral Home, Inc. and the applicant as Funeral Director in Full & Continuous Charge were unable to attend the meeting.

FEST000735: Mr. McDonald moved, Mr. Daviston seconded, and the Board made the decision to approve Kimberly Dianna Dixon as Funeral Director in Full & Continuous Charge of Elliott Sons Funeral Home located in Augusta. Mr. Hamby abstained from the vote.

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FEST001388: Mr. McDonald moved, Mr. Daviston seconded, and the Board made the decision to approve Mark Shane Jones as Funeral Director in Full & Continuous Charge of Elliott Sons Funeral Home located in Martinez. Mr. Hamby abstained from the vote.

Mr. McDonald moved, Ms. Ware seconded, and the Board made the decision to approve Charles Menendez as the supervising embalmer for Carlton Canteen.

FEST001501: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve Arlena L. Allen as Funeral Director in Full & Continuous Charge of J L Litman Funeral Service located in Albany.

FEST000131: Mr. Hamby moved, Mr. McDonald seconded, and the Board made the decision to approve Gabriel Michael Cochran as Funeral Director in Full & Continuous Charge of Finch-Cochran Funeral Home located in McCaysville.

CREM000072: Mr. Hamby moved, Mr. McDonald seconded, and the Board made the decision to approve the application for new crematory establishment submitted by Finch-Cochran Funeral Home & Crematory located in McCaysville with Gabriel Michael Cochran as Funeral Director in Full & Continuous Charge.

FEST000178: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve Ferrell Joseph Mowell as Funeral Director in Full & Continuous Charge of Hicks Funeral Home located in Elberton.

FEST001699: Mr. McDonald moved, Ms. Ware seconded, and the Board made the decision to approve the application for new establishment submitted by Craig R. Tremble Funeral Home Inc.-Pembroke Chapel located in Pembroke with Craig R. Tremble as the Funeral Director in Full & Continuous Charge.

FEST001574: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the application for change of name from Craig Tremble & Sons Funeral Home Inc. to Craig R. Tremble Funeral Home Inc. located in Statesboro. The new license number is FEST001698.

CREM000073: Mr. McDonald moved, Mr. Hamby seconded, and the Board made the decision to approve the application for new establishment submitted by Stanley Funeral Home & Crematory located in Dublin with Richard N. Stanley III as the Funeral Director in Full & Continuous Charge.

FEST000998: Mr. McDonald moved, Mr. Hamby seconded, and the Board made the decision to approve the application for change of name from Stanley Funeral Home, Inc. to Stanley Funeral Home and Crematory located in Dublin. The new license number is FEST001701.

Applications:

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Mr. Hamby moved, Ms. Ware seconded, and the Board voted to ratify the licenses issued since the May 13, 2008 meeting for funeral directors, embalmers, and apprentices.

Applications issued and ratified by the Board were:

License Number	Name	License Type
EMB004583	Griffin, Blaise Caitlin	Embalmer
EMB004584	Grandle, Adam Christopher	Embalmer
EMB004585	Hill, Thomas Russell, Jr	Embalmer
EMB004586	Evans, Cody Thomas	Embalmer
EMB004587	Shipley, Ryan Steven	Embalmer
EMB004588	Fann, Naomi Lein	Embalmer
EMB004589	Ferraiuolo, Michelle Ann	Embalmer
EMB004590	Pickett, France Denise	Embalmer
EMB004591	Copeland, Brandia Shreen	Embalmer
EMB004592	Singleton, Gerod Antonio	Embalmer
FD004993	Griffin, Blaise Caitlin	Funeral Director
FD004994	Grandle, Adam Christopher	Funeral Director
FD004995	Hill, Thomas Russell, Jr	Funeral Director
FD004996	Evans, Cody Thomas	Funeral Director
FD004997	Shipley, Ryan Steven	Funeral Director
FD004998	Fann, Naomi Lein	Funeral Director
FD004999	Ferraiuolo, Michelle Ann	Funeral Director
FD005000	Pickett, France Denise	Funeral Director
FD005001	Copeland, Brandia Shreen	Funeral Director
FD005002	Singleton, Gerod Antonio	Funeral Director
FSA004907	Price, Steve A	Funeral Service Apprentice
FSA004909	Mathis, Joseph Calhoun	Funeral Service Apprentice
FSA004910	Thompson, Cherrise Ontez	Funeral Service Apprentice
FSA004911	Johnson, Kenneth Ray	Funeral Service Apprentice
FSA004912	Petitt, Billy Charles, Sr	Funeral Service Apprentice
FSA004913	Patterson, George Glenn	Funeral Service Apprentice
FSA004914	Totherow, Zachary Hiram	Funeral Service Apprentice
FSA004915	Pace, Denny Lashan	Funeral Service Apprentice
FSA004916	Burke, Susan Skipper	Funeral Service Apprentice
FSA004917	Roberts, Carla Maria	Funeral Service Apprentice
FSA004918	Adams, Kyle Wayne	Funeral Service Apprentice
FSA004919	Wells, Lorine Ann	Funeral Service Apprentice
FSA004920	Schultz, Mark B	Funeral Service Apprentice
FSA004921	Mitchell, Rickey Lee	Funeral Service Apprentice
FSA004922	Allen, Richard Leon	Funeral Service Apprentice

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Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to deny the application by reciprocity for funeral director and embalmer's license submitted by the following:

- Jason Gano
- James Lamb

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to deny the application by for funeral director and embalmer's license submitted by Jeremy Hicks.

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the application for funeral service apprentice submitted by the following:

- Lloyd Burton Buchanan
- Solomon Nixon

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the application for reinstatement of funeral director and embalmer's licenses submitted by MAC pending passing the Laws and Rules exam.

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the application by reciprocity for funeral director and embalmer's license submitted by MW pending passage of the Laws & Rules Exam.

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the application for funeral director and embalmer's license submitted by Irene Elcock.

Mr. Hamby moved, Mr. Daviston seconded, and the Board made the decision to approve the application for reinstatement of funeral service apprentice license submitted by William Waters.

Mr. Hamby moved, Mr. Daviston seconded, and the Board voted to table the application submitted by DMM for further information.

Complaints:

Mr. Hamby moved, Mr. McDonald seconded and the Board made the decision to close the following cases with no further action:

- FUN080113
- FUN080116

FUN080086 & FUN080098: Board received update from investigations. No further action taken by the Board.

FUN080087 & FUN080123: Ms. Ware moved, Ms. Kennedy seconded and the Board made the decision to schedule appointment for the respondent to appear before the Board for a hearing.

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FUN080050: Mr. Hamby moved, Mr. McDonald seconded, and the Board made the decision to forward this case to the Attorney General's office for a consent order.

FUN080101 & FUN080133: Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to forward these cases to inspections.

Board Orders:

The Board approved the following orders to accept fine monies for inspection violations and settling cases:

- Bentley & Sons Funeral Home, Jeffersonville: Inspection citation fine of \$100.00 issued January 29, 2007 for failure to maintain one operable hearse or combination hearse/ambulance.
- Speer & Speer Funeral Home, McDonough: Inspection citation fine of \$300.00 issued March 13, 2008 for failure to maintain eight adult caskets in the display room. The room was deficient three caskets.

The Board accepted a voluntary withdrawal as funeral director in full and continuous charge in the matter of Roger L. Smith funeral director license number FD003265.

Continuing Education:

Mr. Daviston moved, Mr. Hamby seconded, and the Board voted as follows on the continuing education courses presented:

Program Provider/Sponsor	Course Title	Hours	Board Vote
Elite CME, Inc.	10 Hour Continuing Education Course for Funeral Directors/Embalmers		Denied
Matthews International Cremation Division	➤ Transformations 2008 ➤ 1.5 hr-Crematory Investment 101 ➤ 1.5 hr-Mastering Cremation Merchandising & Marketing	3	Approved
	➤ 1 hr-The Integration of Pet Loss Memorial Services		Denied
All Star Professional Training, Inc.	Module 1-Chemistry Topics		Denied
	Module 2-Embalming Topics		Denied
	Module 3-Thanatology		Denied
	Module 4-Alternative Funeral Services		Denied

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	Module 5-Ecological Funerals		Denied
	Module 6-Funeral Customs		Denied
	Module 7-Business Ethics		Denied
	Module 8-General Ethics		Denied
	Module 9-Clinical Depression		Denied
	Module 10-Cremation		Denied
McLane Funeral Services	Selected Independent Funeral Home Group 3 (Georgia) Roundtable Meeting	6	Approved
Cremation Association of North America	Crematory Operators Certification Program	7.5	Approved
National Funeral Directors Association	Tips for Marketing a Pet Funeral Business		Denied
	Your Questions about Green Funerals Answered	2	Approved
	Family Business Health Assessment: Why Your Business Needs One	1	Approved
	The Future of Funeral Service: Crisis or Opportunity	1	Approved
	What To Do When Families Say "No Religion Please"	1	Approved
	Association Stewardship Café	3.5	Approved
	Funeral Service Stewardship Café	3.5	Approved
	Form 990	1.5	Approved
	Breakout by Office	1.5	Approved
Georgia Funeral Directors Association	2008 Annual Convention <ul style="list-style-type: none"> ➤ 1.5 hrs-The State of Funeral Profession in America ➤ 1.5 hrs-Frontline-How Georgia Funeral Professional Can Reach and Positively Impact Their Communities ➤ 1.5 hrs-"Identity Theft: How the Crime of the Century can hold you and your funeral home hostage" ➤ 2.5 hrs-"Green Funerals: The growing market demand, how to meet it—and make money ➤ 2 hrs-OSHA Update for Funeral Home ➤ 1 hr -GFDA Annual Business Meeting and Installation of Officers 	10	Approved

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International Cemetery and Funeral Association	ICCFA University, College of Sales & Marketing		Denied
	ICCFA University, College of Land Management & Grounds Operations	24.5	Approved
	ICCFA University, College of Funeral Home	24.5	Approved
	ICCFA University, College of Cremation Services	24.5	Approved
	ICCFA University, College of Administration & Management	24.5	Approved
	ICCFA University, College of 21 st Century Services	24.5	Approved
Matthews International	The Ethics of Funeral Arrangement	2.0	Approved
	A Fresh Look at the Future	8.0	Approved
	Focus on Your Future	14.0	Approved
	90 Minute Miracle	6.0	Approved
	Hardwood Casket Construction & Manufacturing Plant Tour	2.0	Approved
Wilbert Burial Vault Co.	Burial Vault 101	2.0	Approved
	Plant Tour	1.0	Approved
Batesville Casket Company	Funeral Service Enrichment Experience	12.0	Approved
	Manufacturing and Assembly Plant Tours Along with Product Knowledge	2	Approved
	Creating Value for Families through Meaningful Experiences	3	Approved
	Meeting the Needs of the Value Driven Cremation Consumer	2	Approved
	Using E-Business to Create a meaningful funeral experience	2	Approved
	The Professional Arranger Development Program	10	Approved
National Funeral Directors & Morticians Association, Inc.	2008 Annual National Meeting <ul style="list-style-type: none"> ➤ 1 hr-Youth and Violence- A Discussion ➤ 1 hr-Muslim Burial Customs ➤ 1 hr-Smart Stretch ➤ 1 hr-Common Embalming Problems ➤ 1 hr-Use of Computers in the Funeral Home ➤ 1 hr-Funeral Service: A Look at Trends and Strategies for the Future ➤ 1 hr-Introducing Change in the Funeral Home 	15.5	Approved

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	<ul style="list-style-type: none"> ➤ 1 hr-Embalming Basics ➤ 1 hr-Funeral Home and Liability-Recognizing It and Avoiding It ➤ 1 hr-4 Steps to Transforming Your Workplace and Creating Lasting Value ➤ 1.5 hr-Governmental Laws, Rules & Operations That Directly Affect Families During Military burials ➤ 1 hr-Embalming: Cosmetic Application and Techniques ➤ 1 hr-Facts Funeral Directors Should Know From Their State Boards ➤ 1.5 hr-Making Funeral Arrangements ➤ 1.5 hr-Business Succession Planning-Minimizing Family Disputes 		
The Dodge Institute for Advanced Mortuary Studies	Embalming-The Challenges & The Rewards	12	Approved
Ogeechee Training Service	Provide OSHA outreach education in required areas of funeral service	9.5	Approved
RT1 Donor Services-Southeast Division	<ul style="list-style-type: none"> ➤ Discussing donation with families ➤ How donation programs work in funeral homes ➤ The referral process ➤ Uses and application of donated tissue and family care ➤ Reconstruction after recovery 		Denied
International Order of the Golden Rule	The Golden rule School	21	Approved
	Using NFAM and the Golden Rule Logo to Promote your funeral home	1	Approved
	First Impressions: The Art of Telephone Conversation	1	Approved
Independent Funeral Directors of Georgia	2008 Summer Conference	10	Approved
HLB Bereavement Consulting & Training	Funeral Services Professionals and Emergency/Disaster Preparedness and Response	10	Approved

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Other Business:

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted approve the request for a 1st 90-day grace period submitted by the following:

FEST001682: Carmichael-Hemperley funeral Home located in Peachtree City.

FEST001487: Angel Heights Funeral Home located in Hawkinsville.

FEST001698: Craig R Tremble Funeral Home Inc. located in Statesboro.

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to accept the change of ownership notice of Greenlee's Funeral Home from Margaret Greenlee to Christopher A. Wimberly, Derrick Jackson, and Myra Surratt.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board approved the request submitted by Watkins & Sons Funeral Services, Inc. located in Griffin to use Trice Funeral Home as a temporary location.

Mr. Hamby moved, Ms. Ware seconded, and the Board made the decision to approve the following licenses for renewal:

- Geoffrey W. Gaver EMB003027
- Bobby Harris FD004411
- Lewis Edward Horowitz EMB004375/FD004785
- Rachelle L. Dennis-Smith EMB004486/FD004897

Mr. McDonald made the request to change the agenda to review applications, complaints, investigations, and the Attorney General's report prior to appointments in executive session, and the Board agreed.

Mr. McDonald moved, Ms. Kennedy seconded, and the Board agreed to submit a letter to the Inspector General's office requesting the inspector be present for all board meetings.

Mr. McDonald made the request to set up a meeting between the Board and Mortuary schools to address issues of education for future funeral directors and embalmers, and the Board agreed. Mr. Roach will contact the schools to address the Board's desire to meet with representatives from the schools.

Mr. Hamby moved, Ms. Kennedy seconded, and the Board requested advice from the Attorney General's office on possible conflict between OCGA 43-18-71 (a) (3) and Board Rule 250-6-.08.

Mr. Roach requested a workshop in July to discuss issues. The Board agreed to hold the workshop on Monday, July 7, 2008, beginning at 10:00 a.m. He suggested for each Board member to compile a list of topics to discuss with state associations in August 2008.

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There being no further business, the meeting adjourned at 4:04 p.m.

Minutes were approved at July 8, 2008 meeting.